

WELLS BRANCH COMMUNITY LIBRARY DISTRICT MINUTES
Wednesday, September 25, 2019

Meeting began at 6:33pm. Present were board members Faye Cormier, Ralph Simon, Lindsay Martinez, Kim Belcik, Christine Bloemsma. Library Director Donita Ward was in attendance.

Reports:

1. Secretary report, to include minutes from previous meeting
2. Treasurer's report, including reports to refer to audit
3. Friends of the Library report
4. Director's Report
5. Committee/Workgroup Reports

Ralph moved, Christine seconded to accept all reports without change. Unanimous approval.

Action Items:

1. Discuss and take action on potential renovations to include finding a consultant for a capital campaign. Lindsay and Donita have had a preliminary discussion, and hope to learn more from Austin Community Foundation next Friday.
2. Discuss and take action on facility maintenance and repair issues, to include budget amendments if necessary. Three A/C units have had to be replaced this year. Will eventually need to move more to repairs. No action taken at this point.
3. Discuss and take action on new 457 retirement plan for employees. Great American stopped offering the product we've used. New proposal: ICMA Retirement Corporation. Kim moved, to accept the new Lindsay seconded, unanimous approval.
4. Discuss and take action on holiday celebration October 27th. Agreed to go with Inca catering; if you like, bring app or dessert.
5. Staff/Board Retreat in January 2020. CBB DW and Tina will collaborate.
6. Discuss priorities and goals for developing the FY2020 budget. Improve website, replace flooring. Prioritize update of teen area (plan and fundraise). In other areas, make what we have (children's area cabinets, desk) workable. Consider wage/compensation survey, 360 review. Meeting was in executive session 7:27pm - 7:42pm. No action required. Director will draft a budget proposal with this guidance.

Trustee items:

The next meeting is scheduled for November 7, 2019 at 6:30pm.

Kim moved, Ralph seconded adjournment. The meeting ended at 8:19pm.