

WELLS BRANCH COMMUNITY LIBRARY DISTRICT AGENDA
Thursday, November 7 at 6:30pm

**TO: THE BOARD OF TRUSTEES OF THE WELLS BRANCH COMMUNITY LIBRARY DISTRICT
AND ALL OTHER INTERESTED PERSONS:**

Notice is hereby given that the Board of Trustees of the Wells Branch Community Library District will meet at 15001 Wells Port Drive for:

Citizen Comment

Citizen comment is limited to three minutes unless given extra time by meeting chair

Reports:

These may be accepted collectively or individually. Any of these items may be pulled for discussion upon the request of any Trustee.

1. Secretary report, to include minutes from previous meeting
2. Treasurer's report, including reports to refer to audit
3. Friends of the Library report
4. Director's Report
5. Committee/Workgroup Reports

Action Items:

1. Discuss and take action on Director's annual review to include compensation and 2020 goals
2. Discuss and take action on assigning a budget for 2019 annual bonuses to staff
3. Discuss and take action on updates to the Personnel Policy to include consolidation of PTO and renewal of the HRA policy
4. Discuss and take action on 2020 budget
5. Discuss and take action on potential renovations to include finding a consultant for a capital campaign.
6. Discuss and take action on facility maintenance and repair issues, to include budget amendments if necessary.
7. Discuss and take action on Staff/Board Retreat in January 2020.

Trustee items:

1. Announcements by Board members;
2. Future agenda items;
3. Set the time and date for the next meeting
4. Assign deliverables, including committee tasks and reports, for the next meeting.

All of the above items are subject to action by the board.

Faye Cormier

Faye Cormier
President, Board of Trustees

The Library Board may retire to executive session any time between the meeting's opening and adjournment for the purpose of consultation with legal counsel pursuant to Chapter 551.071 of the Texas Government Code; discussion of personnel matters pursuant to Chapter 551.074 of the Texas Government Code; and/or real estate acquisition pursuant to Chapter 551.072 of the Texas Government Code. Action, if any, will be taken in open session.