

**WELLS BRANCH COMMUNITY LIBRARY DISTRICT AGENDA**  
**Tuesday, August 19, 2025 at 7pm**

**TO: THE BOARD OF TRUSTEES OF THE WELLS BRANCH COMMUNITY LIBRARY DISTRICT AND ALL OTHER INTERESTED PERSONS:**

*Notice is hereby given that the Board of Trustees of the Wells Branch Community Library District will meet at the library at 7pm on August 19, 2025 to discuss the following items.*

**Citizen Comment:** Comments are limited to three minutes unless given extra time by chair

**Reports:** These may be accepted collectively or individually. Any of these items may be pulled for discussion upon the request of any Trustee.

1. Secretary report, to include minutes from previous meeting(s)
2. Treasurer's report, including financial reports to refer to audit
3. Director's Report
4. Friends of the Library
5. Communications Committee Report
6. Architectural Expansion and Improvement Committee Report.

**Budget Requests:**

- Increase staff budget by \$50K from retained income to accommodate additional personnel for partial year. Increase employee insurance by \$4K and retirement by \$2500.
- Increase patron network budget by \$15K and staff network by \$2500.

**Consent Items:** The following policies are up for renewal and available on the website for review.

- Services Policy

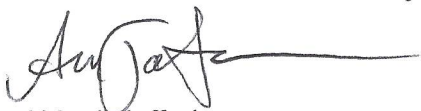
**Action Items:**

1. Discuss and take action on 2025 General Trustee Election
2. Discuss and take action on marketing and branding to potentially include an additional \$3600 for future work on retainer.
3. Discuss and take action on renovation plans
4. Discuss and take action on Renovation KickOff Party
5. Discuss and take action on a new form/application for Library Sponsored Programs
6. Discuss and take action on establishing a budget and goals for trustee training
7. Discuss and take action on facilities issues, personnel considerations, closures, and/or budget adjustments.

**Trustee items:**

1. Announcements by Board members;
2. Future agenda items;
3. Set the time and date for the next meeting
4. Assign deliverables, including committee tasks and reports, for the next meeting.

All of the above items are subject to action by the board.



Abigail Joffrain  
President, Board of Trustees

The Library Board may retire to executive session any time between the meeting's opening and adjournment for the purpose of consultation with legal counsel pursuant to Chapter 551.071 of the Texas Government Code; discussion of personnel matters pursuant to Chapter 551.074 of the Texas Government Code; and/or real estate acquisition pursuant to Chapter 551.072 of the Texas Government Code. Action, if any, will be taken in open session.