

WELLS BRANCH COMMUNITY LIBRARY DISTRICT AGENDA
Tuesday, March 26, 2013 at 6:30 PM

**TO: THE BOARD OF TRUSTEES OF THE WELLS BRANCH COMMUNITY LIBRARY DISTRICT
AND ALL OTHER INTERESTED PERSONS:**

Notice is hereby given that the Board of Trustees of the Wells Branch Community Library District will meet at 15001 Wells Port Drive to:

Citizen Comment

Citizen comment is limited to three minutes unless given extra time by meeting chair

Consent Items:

These may be approved collectively or individually. Any of these items may be pulled for discussion upon the request of any Trustee.

1. Accept minutes as distributed.
2. Refer treasurer's report to audit.
3. Approve budget amendments.
4. Accept Director's report to include updates on facility repairs.
5. Accept committee reports.

Action Items:

1. Discuss and take action on trustee positions to include financial officer appointment and required financial training.
2. Discuss and take action on Friends of the Library items and activities.
3. Discuss and take action on letter from Comptroller dated November 26, 2012.
4. Discuss and take action on updates and repairs to the meeting room facility and quiet reading room to include any necessary budget amendments.
5. Discuss and take action on private summer camps.
6. Discuss and take action on changes to personnel policy.
7. Discuss and take action on updates to Meeting Room Policy.
8. Discuss and take action on allowing the Garden Guild or another local group to use the grassy area near the monument sign as a Farmer's Market.
9. Discuss and consider use of software or hardware to track and/or monitor wireless internet usage.
10. Discuss and take action to increase the hours for the administrative assistant to 35 per week for up to 12 weeks and adjust the budget accordingly.

Trustee items:

1. Announcements by Board members;
2. Future agenda items;

All of the above items are subject to action by the board.

Megan Sylvester
President, Board of Trustees

The Library Board may retire to executive session any time between the meeting's opening and adjournment for the purpose of consultation with legal counsel pursuant to Chapter 551.071 of the Texas Government Code; discussion of personnel matters pursuant to Chapter 551.074 of the Texas Government Code; and/or real estate acquisition pursuant to Chapter 551.072 of the Texas Government Code. Action, if any, will be taken in open session.