

**WELLS BRANCH COMMUNITY LIBRARY DISTRICT AGENDA**  
**Thursday, December 2 at 7pm**

**TO: THE BOARD OF TRUSTEES OF THE WELLS BRANCH COMMUNITY LIBRARY DISTRICT AND ALL OTHER INTERESTED PERSONS:**

*Notice is hereby given that the Board of Trustees of the Wells Branch Community Library District will meet at the library at 7pm on December 2, 2021 to discuss the following items.*

**Citizen Comment**

Citizen comment is limited to three minutes unless given extra time by meeting chair

**Reports:**

These may be accepted collectively or individually. Any of these items may be pulled for discussion upon the request of any Trustee.

1. Secretary report, to include minutes from previous meeting(s)
2. Treasurer's report, including reports to refer to audit
3. Director's Report
4. Friends of the Library

**Consent Items:** *These are scheduled for annual review and are substantially unchanged.*

- 1- Updated HRA 2022 Policy
- 2- Updated Personnel Policy as reviewed by legal council
- 3- Contract with West Davis LLC for audit services
- 4- WBCLD By-Laws
- 5- Trustee Code of Ethics

**Action Items:**

1. Administer Oath of Office to newly elected trustees
2. Appoint trustees to board positions including President, Secretary and Treasurer.
3. Discuss and take action on contract with West Davis for annual audit
4. Discuss and take action on proposal to replace lighting in the main building foyer
5. Discuss and take action on addendum to services policy to include notary services
6. Discuss and take action on appointment of a replacement Investment Officer

**Trustee items:**

1. Announcements by Board members;
2. Future agenda items;
3. Set the time and date for the next meeting
4. Assign deliverables, including committee tasks and reports, for the next meeting.

All of the above items are subject to action by the board.

Ralph Simon  
President, Board of Trustees

The Library Board may retire to executive session any time between the meeting's opening and adjournment for the purpose of consultation with legal counsel pursuant to Chapter 551.071 of the Texas Government Code; discussion of personnel matters pursuant to Chapter 551.074 of the Texas Government Code; and/or real estate acquisition pursuant to Chapter 551.072 of the Texas Government Code. Action, if any, will be taken in open session.