

WELLS BRANCH COMMUNITY LIBRARY DISTRICT AGENDA
Wednesday, June 13, 2018 at 6:30pm

**TO: THE BOARD OF TRUSTEES OF THE WELLS BRANCH COMMUNITY LIBRARY DISTRICT
AND ALL OTHER INTERESTED PERSONS:**

Notice is hereby given that the Board of Trustees of the Wells Branch Community Library District will meet at 15001 Wells Port Drive for:

Citizen Comment

Citizen comment is limited to three minutes unless given extra time by meeting chair

Reports:

These may be accepted collectively or individually. Any of these items may be pulled for discussion upon the request of any Trustee.

1. Secretary report, to include minutes from previous meeting
2. Treasurer's report, including reports to refer to audit
3. Friends of the Library report
4. Director's Report, including discussion and/or approval for the following:
 - a. facility maintenance issues
 - b. budget amendments
 - c. updated Social Media Policy
 - d. updated Interlibrary Loan Policy
5. Committee/Workgroup Reports
 - a. Marketing/Logo

Action Items:

1. Discuss and take action on any required updates to the Personnel Policy.
2. Discuss and take action on Director's proposed Trustee Orientation and timeline
3. Discuss and take action on quotes:
 1. Additional shelving in the fiction area to include possible closure for installation
 2. Storytime cabinet doors and possible flooring
 3. Custom gate for front yard along Wells Port Drive
4. Discuss and take action on Investment Policy and any reports from the Investment Officer.

Trustee items:

1. Announcements by Board members;
2. Future agenda items;
3. Set the time and date for the next meeting
4. Assign deliverables, including committee tasks and reports, for the next meeting.

All of the above items are subject to action by the board.

After the meeting is adjourned, the trustees will remain on site for the annual Board/Staff retreat. No further action will be taken after the official adjournment.

Faye Cormier
President, Board of Trustees

The Library Board may retire to executive session any time between the meeting's opening and adjournment for the purpose of consultation with legal counsel pursuant to Chapter 551.071 of the Texas Government Code; discussion of personnel matters pursuant to Chapter 551.074 of the Texas Government Code; and/or real estate acquisition pursuant to Chapter 551.072 of the Texas Government Code. Action, if any, will be taken in open session.