

WELLS BRANCH COMMUNITY LIBRARY DISTRICT AGENDA
Thursday, March 4th at 6pm

**TO: THE BOARD OF TRUSTEES OF THE WELLS BRANCH COMMUNITY LIBRARY DISTRICT
AND ALL OTHER INTERESTED PERSONS:**

Notice is hereby given that the Board of Trustees of the Wells Branch Community Library District will meet virtually on March 4, 2021 at 6pm to discuss the following items.

THIS MEETING WILL BE HELD VIA WEB MEETING PURSUANT TO SECTION 551.125, TEXAS GOVERNMENT CODE, AS MODIFIED TEMPORARILY BY GOVERNOR GREG ABBOTT, AND THE RELATED GUIDANCE FROM THE OFFICE OF THE TEXAS ATTORNEY GENERAL, IN CONNECTION WITH THE GOVERNOR'S COVID-19 DISASTER PROCLAMATION. MEMBERS OF THE PUBLIC ARE ENTITLED TO PARTICIPATE IN AND TO ADDRESS THE BOARD OF TRUSTEES DURING THE MEETING. THE MEETING WILL BE HOSTED AT ZOOM.COM WITH A MEETING CODE OF 977 2711 7331 AND THE ACCESS CODE IS 515900. AN ELECTRONIC AGENDA PACKET AND LOGIN LINK WILL BE AVAILABLE AT <https://www.wblibrary.org/about-us/board-of-trustees/2021-board-meetings>. PLEASE FOLLOW THE INSTRUCTIONS PROVIDED BY THE SYSTEM TO ACCESS THE MEETING. THIS MEETING WILL BE RECORDED AND, FOLLOWING THE MEETING, THE RECORDING WILL BE MADE AVAILABLE AT THAT SAME LINK UNTIL SUCH TIME AS THE MINUTES ARE POSTED.

Citizen Comment

Citizen comment is limited to three minutes unless given extra time by meeting chair

Reports:

These may be accepted collectively or individually. Any of these items may be pulled for discussion upon the request of any Trustee.

1. Secretary report, to include minutes from previous meeting(s)
2. Treasurer's report, including reports to refer to audit
3. Director's Report

Consent Items:

Items that are reviewed regularly with minimal or no updates/changes can be accepted collectively or individually. Any of these items may be pulled for discussion upon the request of any Trustee.

1. Collection and Circulation Policy
2. Interlibrary Loan Policy
3. Records Management Policy
4. TexShare Policy

Action Items:

1. Discuss and take action on appointment of an Investment Officer.
2. Discuss and take action on library response to current events and pandemic.
3. Discuss and take action on facility maintenance (repair and or remodel) issues, to include budget amendments and closures if necessary.
4. Discuss and take action on bid to add extra filtration to HVAC system.
5. Discuss and take action on bids for replacement of integrated book drops (to include masonry work for installation) and free-standing book drop.

6. Discuss and take action on quote for replacement of carpeting and 2 service desks to include relocation of shelving.

Trustee items:

1. Announcements by Board members;
2. Future agenda items;
3. Set the time and date for the next meeting
4. Assign deliverables, including committee tasks and reports, for the next meeting.

All of the above items are subject to action by the board.

A handwritten signature in blue ink that reads "Ralph Simon". The signature is written in a cursive, slightly slanted style.

Ralph Simon
President, Board of Trustees

The Library Board may retire to executive session any time between the meeting's opening and adjournment for the purpose of consultation with legal counsel pursuant to Chapter 551.071 of the Texas Government Code; discussion of personnel matters pursuant to Chapter 551.074 of the Texas Government Code; and/or real estate acquisition pursuant to Chapter 551.072 of the Texas Government Code. Action, if any, will be taken in open session.