

WELLS BRANCH COMMUNITY LIBRARY DISTRICT AGENDA
Wednesday, January 11th 2017 at 6:30pm

**TO: THE BOARD OF TRUSTEES OF THE WELLS BRANCH COMMUNITY LIBRARY DISTRICT
AND ALL OTHER INTERESTED PERSONS:**

Notice is hereby given that the Board of Trustees of the Wells Branch Community Library District will meet at 15001 Wells Port Drive for:

Citizen Comment

Citizen comment is limited to three minutes unless given extra time by meeting chair

Reports:

These may be accepted collectively or individually. Any of these items may be pulled for discussion upon the request of any Trustee.

1. Secretary report, to include minutes from December 2016 meeting
2. Treasurer's report, including reports to refer to audit
3. Friends of the Library report
4. Director's Report, including discussion and/or approval for the following:
 - a. CPR, AED and First Aid training for staff to include possible partial day closure of the library to accommodate certification training
 - b. quotes for updates to the teen area, children's area, and book sale area to include budget adjustments if necessary
 - c. contract from Midwest Tape for Hoopla Digital Services
 - d. designating space for informational material distribution from other organizations (such as the Lifetime Learning Institute) to include criteria and location
 - e. quote from Go-To Librarian for services including building image audit, communication channel audit, and community survey
 - f. facility maintenance issues to include budget amendments if necessary
5. Committee Reports (none this month)

New Items:

1. Discuss and take action on Trustee Code of Behavior.
2. Discuss and take action on solicitation of community input concerning the potential remodel of the large meeting room or meeting room building.
3. Discuss and take action on plans for a reception/open house in February to include budget and schedule adjustments if necessary.
4. Discuss and take action on creating and sending out RFPs for legal services and emergency computer services.

Trustee items:

1. Announcements by Board members;
2. Future agenda items;
3. Set the time and date for the next meeting
4. Assign deliverables, including committee tasks and reports, for the next meeting.

All of the above items are subject to action by the board.



Faye Cormier
President, Board of Trustees

The Library Board may retire to executive session any time between the meeting's opening and adjournment for the purpose of consultation with legal counsel pursuant to Chapter 551.071 of the Texas Government Code; discussion of personnel matters pursuant to Chapter 551.074 of the Texas Government Code; and/or real estate acquisition pursuant to Chapter 551.072 of the Texas Government Code. Action, if any, will be taken in open session.