

WELLS BRANCH COMMUNITY LIBRARY DISTRICT MINUTES
Wednesday, October 10, 2018

Meeting began at 6:46pm. Board Members present were Faye Cormier, Jill Traffanstedt, Ralph Simon, and Christine Bloemsma. Director Donita Ward was present.

Citizen Comment: none

Reports:

These may be accepted collectively or individually. Any of these items may be pulled for discussion upon the request of any Trustee.

1. Secretary report, to include minutes from previous meeting
 2. Treasurer's report, including reports to refer to audit
 3. Friends of the Library report – FOL agreed to fund summer reading program at \$1500 and two Friday programs at \$1000.
 4. Director's Report
 5. Committee/Workgroup Reports – none
- Christine moved, Ralph seconded to approve all reports as submitted. Unanimous approval.

Action Items:

1. Discuss and take action on letter of engagement from Gary Davis for the FY2018 Audit.
2. Discuss and take action on proposed contract from Technology for Education to a) perform higher level computer and server repairs and maintenance and b) complete special projects, to include budget amendments if necessary.
3. Discuss and take action on proposal to replace the irrigation pump for the landscaping to include budget amendments if necessary.
4. Discuss and take action on proposals from Library Interiors of Texas for new furnishings, to include budget amendments if necessary.
5. Discuss and take action on elections to include any adjustments for the 2018 election and the Joint Election Agreement with Travis County.
Faye moved, Jill seconded to proceed with action items as recommended. Unanimous approval.
6. Discuss and take action on draft 2019 Budget. Some discussion by the board – the budget reflects increased revenue closer to recent actuals, added hours and staff. Ralph proposed adding \$100K more to materials/books. Board in agreement with more aggressive “weeding” of books under accepted standards to allow more room for desired books, understanding that space limitations will mean that a good portion of these funds will support electronic (mostly Overdrive) access.
 - Faye moved and Ralph seconded to increase “weeding” to remove books in excess of the current circulation development plan. Unanimous approval.
 - New line 527 was proposed for this \$100,000 supplemental. Ralph moved, Christine seconded a motion to accept the draft budget with this amendment. Unanimous approval

Trustee items:

- Meeting was on break 7:25-7:30pm.
- Following the election, we will need to meet to canvass the election results. Donita will advise when the vote totals are available.
- The next meeting will be held Wednesday, November 28 at 6:30pm.

Christine moved, Faye seconded meeting be adjourned at 7:58pm. Unanimous approval.